



**VIDYASAGAR UNIVERSITY**  
**Centre for Distance and Online Education**  
**Midnapore - 721102**  
**Application for the various certificates under Distance Mode**

Name \*: \_\_\_\_\_

Roll \*: \_\_\_\_\_ No. \*: \_\_\_\_\_

**Please put tick ( ✓ ) mark beside your desired certificate and the mode of receive.**

Sl. No.	Various Certificates	Rates	Please put tick mark here
1.	No-Migration Certificate:	Very urgent (Same day): Rs. 500/-	
		Urgent (After 5 days): Rs. 300/-	
		Ordinary (After 15 days): Rs. 200/-	
2.	Character Certificate:	Very urgent (Same day): Rs. 300/-	
		Urgent (After 5 days): Rs. 200/-	
		Ordinary (After 15 days): Rs. 100/-	
3.	No-Scholarship Certificate:	Very urgent (Same day): Rs. 100/-	
		Urgent (After 5 days): Rs. 75/-	
		Ordinary (After 15 days): Rs. 50/-	
4.	Bonafide Certificate:	Very urgent (Same day): Rs. 150/-	
		Urgent (After 5 days): Rs. 100/-	
		Ordinary (After 15 days): Rs. 50/-	
5.	Duplicate Admit Card	Urgent (After 5 days): Rs. 150/-	
		Ordinary (After 15 days): Rs. 100/-	
6.	Duplicate Marksheet	Urgent (After 5 days): Rs. 150/-	
		Ordinary (After 15 days): Rs. 100/-	
7.	Provisional Certificate	Urgent (After 5 days): Rs. 300/-	
		Ordinary (After 15 days): Rs. 250/-	
8.	Date of Commencement	Urgent (After 5 days): Rs. 150/-	
		Ordinary (After 15 days): Rs. 100/-	
9.	Date of Completion	Urgent (After 5 days): Rs. 150/-	
		Ordinary (After 15 days): Rs. 100/-	
10.	Date of Publication	Urgent (After 5 days): Rs. 150/-	
		Ordinary (After 15 days): Rs. 100/-	
11.	Duplicate Certificate	Urgent (After 5 days): Rs. 250/-	
		Ordinary (After 15 days): Rs. 200/-	
***	Price of form (Applicable individually for each type of certificate)	Rs. 50/- X [# ] = _____ #(Number of application)	
<b>Total Amount =</b>			

Phone No. \*: \_\_\_\_\_

e-Mail Id \*: \_\_\_\_\_

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**Signature of the Applicant**

[\* marked places are the mandatory fields]

Instruction:

1. Please send the amount quoted above through online (NEFT / RTGS) to the following details -  
**Account holder name : Directorate of Distance Education, VU**  
**Account No. : 17480100002028**  
**Bank Name : UCo Bank**  
**Branch Name : Vidyasagar University Branch**  
**IFSC Code : UCBA0001748**  
**MICR Code : 721028303**
2. Send the NEFT proof and the proof of your candidature (any one of - Id Card, Admit Card, Marksheet etc.) along with this Application Form to the e-Mail Id : [director.cdoo@mail.vidyasagar.ac.in](mailto:director.cdoo@mail.vidyasagar.ac.in)
3. The digital copy of the desired certificate will be sent to the e-Mail from which the office will receive the application if the all the requisite details will be given correctly.