

**VIDYASAGAR UNIVERSITY
CENTRE FOR DISTANCE AND ONLINE EDUCATION
MIDNAPORE – 721102
WEST BENGAL**

BILL FOR CLAIMING FEES BY STUDY CENTERS

1. Details of the study Centre:

(i) Name of the Study Centre	
(ii) Code Number	
(iii) Account Name	
(iv) Class: - Part-I / Part-II	
(v) Session	

2. Details of payment:

(i)Subjects	(ii) No. of Candidates	(iii) Course fees per candidate in Rs.	(iv) =(ii)X(iii) Total course fee	(v) 20% of (iv) Course fee payable to the study centre in Rs.
Bengali				
English				
History				
Pol. Science				
Sanskrit				
Geography				
Commerce				
Physics				
Chemistry				
Botany				
D.C.N.M				
Mathematics				
Env. Science				
Zoology				
Total amount to be paid=				

3. Laboratory, Project and Excursion fee:

(i)Subjects	(ii) No. of Candidates	(iii) Laboratory fees per candidate in Rs.	(iv) Excursion fees per candidate in Rs.	(v) = (iii)+(iv) Total fees per candidate in Rs.	(vi) =(ii)X(v) Total Laboratory and Excursion fee	(vii) 75% of (vi) Total Laboratory and Excursion fee payable to the study centre in Rs.
Physics						
Chemistry						
Botany						
D.C.N.M						
Mathematics						
Env. Science						
Zoology						
Geography						
Total amount to be paid=						

4. Summary of the amount collected and the amount claimed by the study centre:

(i) Subjects	(ii) No. of Candidates Admitted	(iii) = 2(iv) and 3(vi) Amount Collected in Rs.	(iv) = 2(v) and 3(vii) Amount Claimed in Rs.
Bengali			
English			
History			
Pol. Science			
Sanskrit			
Geography			
Commerce			
Physics			
Chemistry			
Botany			
D.C.N.M			
Mathematics			
Env. Science			
Zoology			
Grand Total:-			

4. Due(s) to be paid (if any):

Amount:
Reason:
Balance after addition of due(s):

5. Deduction(s) to be made (if any):

Amount:
Reason:
Balance after addition of deduction(s):

6. Net amount to be paid:

In figure:
In words:

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Study Centre In-Charge

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Dealing Assistant Accountant Asstt. Director (Fin.) Director Hon'ble Vice Chancellor

While submitting bills for course fees, laboratory fees and excursion fees the list of the candidates have to be enclosed.